

This notice applies only to vehicles towed from public streets or lots  
under the authority of  
West Hollywood Parking Enforcement

### **VEHICLE OWNER'S RIGHT TO A TOW HEARING**

You have the right to request a tow hearing if you believe the City did not have "reasonable cause" to impound your vehicle.

The tow hearing request may be made to West Hollywood Parking Enforcement before or after the payment of towing and storage fees at the tow yard.

If you received a parking citation at the location your vehicle was towed and wish to contest it, a separate process must be followed according to the instructions on the back of the citation.

If you make payment of towing and storage fees to the tow yard and your vehicle is released you may request a tow hearing within 10 days of the mailing of a notice sent to the registered and legal owners of record on file with the DMV. The tow hearing will be scheduled within 30 days from the date of your request. A notice will be mailed stating the time, date and location of the hearing. A written decision will be mailed no later than 15 calendar days from the date of the hearing. If the hearing examiner determines that there was no "reasonable cause" to impound your vehicle, the towing and storage fees will be refunded to you.

If you have not made payment of towing and storage fees and the vehicle remains impounded, you may request a tow hearing be conducted within 48 hours, excluding weekends and holidays, at a time and place subject to availability of the hearing officer, appropriate meeting space, and the officer who impounded your vehicle, if requested. If the vehicle is impounded at the time of the hearing, a written decision will be issued within 24 hours of the close of the hearing. If the vehicle is still in the impound lot when the decision is issued and there was no "reasonable cause", it will be released to you without charge. If it is determined that there was "reasonable cause" to tow your vehicle you are responsible for paying the towing and storage fees from the date of the tow. If you do not pay the outstanding towing and storage fees after you receive the decision the tow yard has the right to place a lien against your vehicle to satisfy the amount due, which may be sold at public auction.

To request a tow hearing call or appear in person between the hours of 9:30 a.m. and 6:30 p.m. Monday through Friday at:

**West Hollywood Parking Enforcement**  
**8455 Beverly Blvd, Suite 400**  
**Los Angeles, CA 90048**  
**(323) 650-6757**  
**(323) 650-9963 FAX**

At the tow hearing you must bring a government issued photo form of identification and establish you had the right to possess the vehicle at the time it was towed. You may present any witnesses or evidence that you have which you believe will show that your vehicle should not have impounded. You also may request the presence of the impounding officer to answer questions pertinent to the validity of the impound.

Failure to request a hearing within the prescribed timeframes, or failure to appear for a scheduled hearing shall be grounds for the validity of the impound, and you will be liable for any outstanding towing or storage fees.

To comply with ADA requirements provisions for American Sign Language (ASL) interpreters and/or other assistive services are available upon request with advance notice by calling the Legal Services Division at (323) 848-6481 as soon as you have a tow hearing scheduled.